

Policy Statement

Smoking and tobacco use are prohibited in all facilities and areas of the University of Florida campus with no exception. This includes, but is not limited to, all indoor and outdoor areas and properties. Indoor areas and properties include, but are not limited to, all common work areas, elevators, hallways, university-owned or -leased vehicles, garages, restrooms, cafeterias or dining areas, employee lounges, conference and meeting rooms, and all other enclosed areas in the workplace. Outdoor areas include, but are not limited to, parking lots, grounds, rooftops, plazas, courtyards, entrance and exit ways, and any other areas of the university campus. This policy applies to all faculty, staff, consultants, contractors, and visitors.

For purposes of this policy, ‘university campus’ or ‘campus’ includes those lands located in Alachua County, Florida, occupied or controlled by the University of Florida; those lands located in the city of Jacksonville, Florida occupied or controlled by the University of Florida; any other lands in the state of Florida on which a health care facility occupied or controlled by the University of Florida is located; and lands occupied by any fraternity or sorority officially recognized by the University of Florida.

Any facilities occupied or controlled by the University of Florida that are not on the university campus as defined above continue to be designated no smoking facilities.

For purposes of this policy, “smoking” means inhaling, exhaling, burning carrying or possessing any lighted tobacco product, including cigarettes, cigars, pipe tobacco, and any other lit tobacco products.

For purposes of this policy, “tobacco use” means the personal use of any tobacco product, whether intended to be lit or not, which shall include smoking, as defined above, as well as the use of an electronic cigarette or any other device intended to simulate smoking and the use of smokeless tobacco, including snuff; chewing tobacco; smokeless pouches; any other form of loose-leaf, smokeless tobacco; and the use of unlit cigarettes, cigars, and pipe tobacco.

Communication

Persons will be informed of this policy through:

- Signs posted in appropriate areas throughout the university
- [Human Resource Services web site](#) and *InfoGator* newsletter
- E-mail communication to all employees and students
- Employee and student handbooks

Enforcement

The responsibility for the enforcement and communication of this policy rests with all members of the university community.

Visitors, contractors, and other individuals on campus who are in violation of the policy should be reminded of the policy and asked to comply by discarding the tobacco product.

All staff, faculty, and students violating the policy should be reminded of the policy and asked to comply by discarding the tobacco product.

- If a student refuses to comply with the policy, the Dean of Students Office shall be contacted at (352) 392-1261. That office will follow up with the student regarding the policy and available resources to include the GatorWell Office, (352) 392-1161.
- If a staff or faculty member refuses to comply with the policy, the immediate supervisor shall be notified. The immediate supervisor will follow up with the employee to remind him/her about the policy and available resources. Continuing violations may also result in appropriate disciplinary action up to and including dismissal in conjunction with the university's progressive disciplinary process.

Smoking Cessation Program

The Student Health Care Center (SHCC) will enroll any individual in a comprehensive smoking cessation program. All employees, including OPS, who are interested, are encouraged to learn more about this program. For more information, call the Employee Assistance Program at (352) 392-5787 or visit the SHCC web site: <http://shcc.ufl.edu/occmec/ecs.shtml>.